

# Asotin-Anatone School District Credit/Clock Hour Approval Form

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Application to apply credits earned after September 1, 1995 to Asotin-Anatone School District's Salary Schedule.

The 1995 State Legislature has mandated that credits (including clock hours) earned after September 1, 1995 shall only count if the content of the course meets one or more of the State defined criteria listed in Section 4 below. It is necessary to complete this form and establish eligibility before any credits earned after September 1, 1995 will be accepted for district salary placement. A separate form is required for each transcript or clock hour activity.

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**Employee Requesting Salary Placement**

Name: \_\_\_\_\_  
(Print)      Last Name                                      First                                      Middle

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**College Credits**

Course Title: \_\_\_\_\_  
Credit Provider: \_\_\_\_\_  
# of Hours: \_\_\_\_\_ Sem: \_\_\_ Qtr: \_\_\_ Date Awarded by Registrar: \_\_\_\_\_

**Clock Hours**

Course Title: \_\_\_\_\_  
Sponsoring Provider: \_\_\_\_\_  
# of Clock Hours: \_\_\_\_\_ Date of Course: \_\_\_\_\_

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**THIS SECTION COMPLETED BY SUPERINTENDENT**

**Certification (State-defined criteria must meet one or more of the following☺)**

I hereby certify that the content of the course in which the above described credits/clock hours were earned are:

- Consistent with a school-based plan for mastery of student learning goals as referenced in RCW 28A.320.205, the annual school performance report, for the school in which the individual is assigned.
- Pertinent to the individual's current assignment or expected assignment for the following school year.
- Necessary for obtaining an endorsement as prescribed by the state board of education.
- Included in a college or university degree program that pertains to the individual's current assignment, or potential future assignment, as a certificated instructional staff employee.

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\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent's Signature

\_\_\_\_\_  
Date