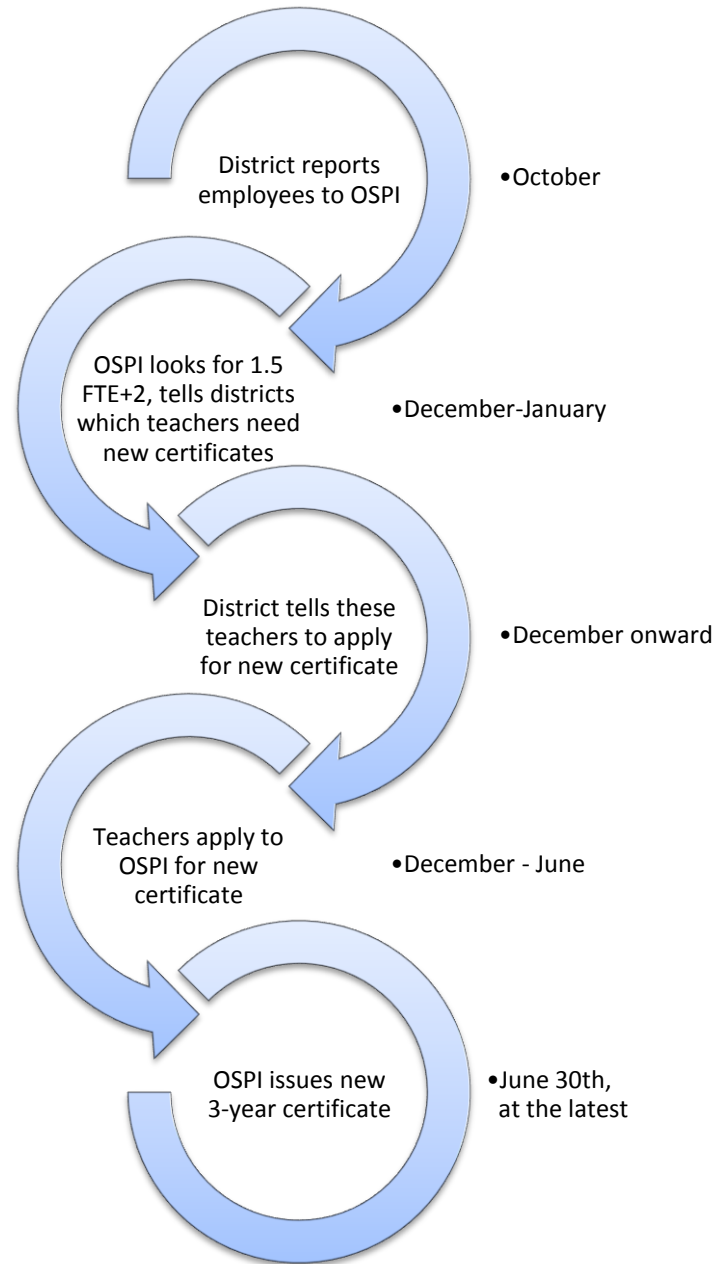


Validity and Reissuance of Washington Residency Certificate

The Washington Residency Certificate (First Issue) has no expiration date. Here is how the expiration date will be established:

- Every October OSPI receives school district employment data reports.
- OSPI will look for teachers with Residency (first issue) certificates **and** a minimum of two years of teaching experience and at least 1.5 FTEs.
- OSPI will change their database to show that these teacher's certificates will expire June 30th of that school year.
- OSPI will tell the district which teachers need to request a reissuance.
- The district will tell these teachers to get their Residency (first issue) certificates reissued as Residency certificates.
- When the teacher applies to OSPI for the reissued Residency certificate, OSPI will issue it with a validity date 3 years beyond June 30th of that school year.



WHAT IF A TEACHER'S WORK ISN'T REPORTED?

If a teacher works out-of-state or in a private school that doesn't report to OSPI they will keep the undated certificate until they move into a position in WA State that does report to OSPI or they can self-report. The first time a teacher who holds a Residency Certificate (First Issue) is reported with a minimum of two years of teaching experience and at least 1.5 FTEs they will be told to get a reissued Residency Certificate.

DOES SUBSTITUTE WORK COUNT?

Generally, substitute teaching is not reported. If a teacher accepts a long-term leave replacement and signs an employment contract they may be counted. If you are concerned ask the District.

Steps to Earning the Professional Certificate

To register for *ProTeach*, teachers must have with a minimum of 2 years of teaching experience and at least 1.5 FTEs

To continue in the profession in Washington State, Residency Teacher Certificate holders must complete the *ProTeach Portfolio* or National Board process and upgrade to a Professional Teacher Certificate.

The *ProTeach Portfolio* is an evidence-based, uniform assessment which is used to demonstrate that your knowledge and skills have a positive impact on student learning. For more detail go this website: www.waproteach.org

Before your Residency Certificate expires:

Submit a ProTeach portfolio or National Board Certification portfolio

- ❖ Fail – Eligible for 1st two-year renewal
- ❖ Didn't try? Must register for *ProTeach* to receive 1st two-year renewal
- ✓ Pass *ProTeach* and earn Professional Certificate
- ✓ or earn National Board Certification & apply for Professional Certificate

Break in service: Certificate lapses* (“Break in service” means you’re not employed as a certificated teacher. You can allow your certificate to lapse, then apply for a two-year renewal when you return to teaching. You will pick up at the point you left off in the certification process.)

1st Two-Year Renewal

- ⊗ Didn't try? **Certificate Expires*** (Can request reinstatement after 5 years with new employment and registration for *ProTeach*)
- ❖ Fail – Eligible for 2nd two-year renewal
- ✓ Pass *ProTeach* and earn Professional Certificate
- ✓ or earn National Board Certification & apply for Professional Cert

Break in service: Certificate lapses* (“Break in service” means you’re not employed as a certificated teacher. You can allow your certificate to lapse, then apply for a two-year renewal when you return to teaching. You will pick up at the point you left off in the certification process.)

2nd Two-Year Renewal

- ⊗ Fail – **Certificate Expires*** (Can request reinstatement after 5 years with new employment and registration for *ProTeach*)
 - ✓ Pass *ProTeach* and earn Professional Certificate
-

* Before your certificate lapses or expires apply for a Lifetime Substitute Teacher Certificate!