

## **SECTION 4: SAFETY BULLETIN BOARD**

The Asotin-Anatone School District has installed and maintains safety bulletin boards that are located in each of the district's buildings. The bulletin board is reserved exclusively for safety materials and is intended to increase employee awareness of safety and health and to communicate management safety messages. The school district Safety Committee has been designated to maintain the bulletin board. Notices required by law and other safety related information will be posted as required. The following items will be posted:

- WISHA poster: Job Safety and Health Protection (F416-081-909).
- Notice to Employees: Self-Insured Businesses (F207-037-000).
- Your Rights as a non-agricultural Worker (F700-074-000).
- WISHA Citation and Notice (as appropriate).
- Safety bulletins, posters, newsletters, and other safety information.

Other suggested items to be posted include:

- A list of all valid first aid and CPR cardholders.
- List of current Safety Committee members.
- Current Safety Committee meeting minutes.
- Hazard reporting form.
- Emergency evacuation and disaster response information.

The following posters are required to be posted in the workplace but not necessarily on the safety bulletin board:

- Federal Minimum Wage
- Unemployment Benefits (EMS 9874)
- Fair Labor Standards Act
- Employee Polygraph Protection Act
- Family and Medical Leave Act
- Equal Opportunity Employment is the Law
- The Uniformed Services Employment & Reemployment Rights Act

References: WAC 296-800-19005 and WAC 296-800-20005